

City of Mount Vernon

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Mount Vernon

www.mountvernonohio.org

PROPERTY MAINTENANCE CHECKLIST

Purpose of the Exterior Checklist:

This checklist will assist you in evaluating the exterior condition of your property. It will help you determine what types of exterior repairs may be needed in order to maintain it in accordance with City Codes.

Roof

- Does it leak?
- Are there shingles missing?
- Are the fascia and soffit in good repair?

Gutters and Downspouts

- Are they secured to the structure?
- Do they need to be painted or repaired?
- Do they drain away from the building without causing a water run off problem to other properties?

Exterior Walls

- Do they have any holes or cracks?
- Is there missing or deteriorated siding?
- Is the paint cracked, flaked, or chipping?
- Is the siding in need of cleaning?

Foundation

- Are there any holes or cracks?
- Do the walls look shifted or bulged?

Porches

- Do the steps need to be repaired or replaced?
- Do the floor boards need repair?
- Do the railings need to be repaired?
- Is the porch in need of paint?
- Is the porch free of household furniture and indoor furnishings?

Exterior Doors

- Are they in good repair and weather tight?
- Is the paint cracked, flaked, or chipping?

Garage or Shed

- Is it in good repair?
- Is the paint cracked, flaked, or chipping?
- Does the siding need to be cleaned?

Windows

- Are they weather tight?
- Is any of the glass broken?
- Do they operate properly?
- Do the screens need to be repaired or replaced?
- Do the sashes and/or trim need to be repaired?

Yard

- Is the fence in good repair?
- Is the paint on the fence cracked, flaked, or chipping?
- Is the yard free of trash, garbage, rubbish, old appliances, old household furniture, and yard waste (tree limbs, sticks, etc.)?
- Are leak proof containers being used to store garbage and trash between weekly pickups?
- Is the grass in the yard less than 8" high?
- Do branches from any of the shrubs or trees hang over the sidewalk or alley.
- Are the vehicles currently licensed, tagged and operable?
- Are any vehicles wrecked, partially wrecked, dismantled, partially dismantled, or in discarded condition?
- Is there excessive accumulation of animal waste?

If you have additional questions regarding property maintenance compliance, please contact the Code Enforcement Officer at (740) 393-9400.