

**Mount Vernon****2021 MOUNT VERNON  
BUSINESS INCOME TAX RETURN****FILING REQUIRED EVEN IF NO TAX DUE**

NAME AND ADDRESS: INDICATE CHANGE(S) BY CHECKING

☐ NAME ☐ ADDRESS EFFECTIVE DATE \_\_\_\_\_

ACCOUNT NO. \_\_\_\_\_

INCOME TAX DEPARTMENT  
3 NORTH GAY STREET, SUITE A  
MOUNT VERNON, OHIO 43050-3213  
PHONE (740) 393-9524  
FAX (740) 397-5293  
WWW.MOUNTVERNONOHIO.ORG**CALENDAR YEAR TAXPAYERS  
FILE BY: APRIL 18, 2022****FISCAL YEAR TAXPAYERS  
FILE BY: 15TH DAY OF 4TH  
MO. AFTER YEAR END  
BEGINNING \_\_\_\_\_  
& ENDING \_\_\_\_\_****FOR OFFICE USE ONLY**

|                                        |          |
|----------------------------------------|----------|
| DATE<br>REC'D                          | INITIALS |
| PMT \$<br>W/FORM                       | CHECK #  |
| CASH CK MO CC<br>FAX MAIL OFC CDB U/DR |          |
| INIT/SCAN                              | BATCH #  |

|                                                                                                                                                                                                                                     |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| IS THIS A FINAL RETURN? <input type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                                                                    |  |
| TAX RETURN FOR (Check One)<br><input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> S-Corporation<br><input type="checkbox"/> Fiduciary <input type="checkbox"/> Other (Explain) _____ |  |
| FEDERAL I.D. NO.<br>                                                                                                                                                                                                                |  |

HAS A RETURN BEEN FILED  
PREVIOUSLY USING THIS NUMBER? ☐ Yes ☐ NoNote: Sole proprietorships must file an individual return  
rather than this form.

|                                      |                                                                                                                                                                                                                |          |
|--------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| <b>INCOME</b>                        | 1. Taxable Income from Federal Return (Attach copy of Federal Return) .....                                                                                                                                    | \$ _____ |
|                                      | 2. Adjustments (From Schedule X. Page 2) .....                                                                                                                                                                 | \$ _____ |
|                                      | 3. Taxable Income before allocation (Line 1 plus/minus Line 2) .....                                                                                                                                           | \$ _____ |
|                                      | 4. Enter Allowable 2020 Loss of 50% .....                                                                                                                                                                      | \$ _____ |
|                                      | 5. Apportionment _____ % of Line 5, Page 2. (Complete Schedule Y) .....                                                                                                                                        | \$ _____ |
|                                      | 6. Mount Vernon taxable income .....                                                                                                                                                                           | \$ _____ |
| <b>TAX</b>                           | 7. Mount Vernon tax: 2.0% of Line 5 (.02) .....                                                                                                                                                                | \$ _____ |
|                                      | 8. Estimated tax paid to Mount Vernon .....                                                                                                                                                                    | \$ _____ |
|                                      | 9. Prior year credit carried forward that was not refunded/other credits .....                                                                                                                                 | \$ _____ |
| <b>PAYMENTS &amp; CREDITS</b>        | 10. TOTAL CREDITS .....                                                                                                                                                                                        | \$ _____ |
|                                      | 11. BALANCE DUE OR OVERPAYMENT (Line 7 minus Line 10) .....                                                                                                                                                    | \$ _____ |
|                                      | Note: If tax due/overpaid is under \$10.00, no payment or refund/credit is required.                                                                                                                           |          |
| <b>BALANCE DUE, REFUND OR CREDIT</b> | 12. Late filing penalty at the rate of \$25.00 per month. May not exceed \$150.00 for each failure to timely file. Penalty applies regardless of the tax liability on the return. \$25.00 x _____ months. .... | \$ _____ |
|                                      | 13. Penalty of 15% of the amount not timely paid, including unpaid estimated income tax. ....                                                                                                                  | \$ _____ |
|                                      | 14. Interest rate of .416% per month on all unpaid taxes. .416% x _____ months .....                                                                                                                           | \$ _____ |
|                                      | 15. Total Penalty & Interest (Add Line 12 through Line 14) .....                                                                                                                                               | \$ _____ |
|                                      | 16. TOTAL TAX DUE INCLUDING PENALTY & INTEREST (Sum of Line 11 and Line 15) .....                                                                                                                              | \$ _____ |
|                                      | 17. Overpayment to be refunded \$ _____ or Credit to next year estimate .....                                                                                                                                  | \$ _____ |
|                                      | AMOUNTS UNDER \$10.00 WILL NOT BE REFUNDED, BILLED OR CARRIED FORWARD.                                                                                                                                         |          |
|                                      |                                                                                                                                                                                                                |          |

**MANDATORY 2022 DECLARATION OF ESTIMATED TAX IF YOU OWE \$200 OR MORE IN TAX,  
YOU MUST PAY ESTIMATED TAX. MUST BE PAID QUARTERLY TO AVOID  
A 15% PENALTY FROM BEING ADDED AS ESTABLISHED BY ORDINANCE.**

|                      |                                                                                                  |          |
|----------------------|--------------------------------------------------------------------------------------------------|----------|
| <b>2022 ESTIMATE</b> | 18. TOTAL ESTIMATED TAX (TOTAL INCOME x 2%) .....                                                | \$ _____ |
|                      | 19. Overpayments from prior year (Line 17 if Credited) .....                                     | \$ _____ |
|                      | 20. Next Tax Due (Line 18 minus 19) .....                                                        | \$ _____ |
|                      | 21. AMOUNT PAID WITH THIS DECLARATION (NOT LESS THAN 1/4 OF LINE 20) x _____ # of quarters ..... | \$ _____ |
| <b>TAX DUE</b>       | 22. PAYMENT DUE WITH FILING (LINE 16) \$ _____ + (LINE 21) \$ _____ = AMOUNT ENCLOSED .....      | \$ _____ |

THE UNDERSIGNED DECLARES THAT THIS RETURN IS A TRUE, CORRECT AND COMPLETE RETURN FOR THE TAXABLE PERIOD STATED UNDER  
PENALTY OF PERJURY.IF THIS RETURN WAS PREPARED BY A TAX PROFESSIONAL, MAY WE CONTACT THEM DIRECTLY WITH QUESTIONS? ☐ YES ☐ NO

SIGNATURE OF TAXPAYER OR AGENT

DATE

SIGNATURE OF PREPARER, IF OTHER THAN TAXPAYER

DATE

NAME

TELEPHONE NUMBER

NAME AND ADDRESS OF PREPARER

TELEPHONE NUMBER

**MAKE CHECK PAYABLE TO "DIVISION OF INCOME TAX"**

SEND TO MOUNT VERNON DIVISION OF INCOME TAX, 3 NORTH GAY ST., SUITE A, MOUNT VERNON, OH 43050

Office Hours 8:00am – 4:00pm Monday to Friday

## INSTRUCTIONS

- LINE 1 –** Enter Federal taxable income before net operating losses or special deductions from Form 1120, For 1120S, Form 1065, or Form 1041. ATTACH COPIES OF ALL APPLICABLE FEDERAL FORMS.
- LINE 2 –** Adjustment: Combine the items “not deductible” and the items “not taxable” from Schedule X on Page 2. Items not taxable must be included in income to be deductible. Carry Schedule X amount to Page 1, Line 2.
- LINE 3 –** Taxable income to Mount Vernon before allocation. Subtract or add Line 2, as applicable from Line 1 to determine taxable income.
- LINE 4 –** Enter Allowable 2020 Loss of 50%.
- LINE 5 –** Allocation percentage from Schedule Y used to determine the percentage of income generated within and/or outside Mount Vernon. Multiply percentage by the amount on Line 3.
- LINE 6 –** Enter Mount Vernon taxable income.
- LINE 7 –** Mount Vernon income tax: Multiply Line 5 by 2.0% (.02) to determine the amount of Mount Vernon income tax.
- LINE 8 –** Enter total estimated payments remitted for current year plus prior year credit carried forward that was not refunded.
- LINE 9 –** Enter prior year & other credits – Note: Other credits will be disallowed if supporting documents are not provided.
- LINE 10 –** Total credits, Add Lines 8 and 9.
- LINE 11 –** Total tax balance due after credits (Line 7 minus Line 10).
- LINE 12 –** Late filing penalty at the rate of \$25.00 per month. May not exceed \$150.00 for each failure to timely file.
- LINE 13 –** Penalty of 15% of the amount not timely paid, including unpaid estimated income tax.
- LINE 14 –** Interest rate of .416% per month on all unpaid taxes.
- LINE 15 –** Total penalty and interest (add Line 12 through Line 14)
- LINE 16 –** Overpayment to be refunded or credited to next year. Amounts under \$10.00 will not be refunded, billed or carried forward.

## SCHEDULE X - RECONCILIATION WITH FEDERAL INCOME TAX RETURN

| ITEMS NOT DEDUCTIBLE |                                                                                                                                                  | ADD      | ITEMS NOT TAXABLE |                                                                                                                                                                       | DEDUCT   |
|----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|----------|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| A.                   | Capital losses deducted (DO NOT include ordinary loss from Federal 4797) .....                                                                   | \$ _____ | I.                | Capital gains from sale, exchange or other disposition of capital or other assets (from Federal Schedule D) DO NOT include ordinary gain from Federal Form 4797 ..... | \$ _____ |
| B.                   | Ordinary loss from Form 4797 .....                                                                                                               | \$ _____ | J.                | Interest Earned .....                                                                                                                                                 | \$ _____ |
| C.                   | Interest and/or Other Expense incurred in the production of non-taxable income. (When records not available take 5% of non-taxable income) ..... | \$ _____ | K.                | Dividends (less Federal exclusion) .....                                                                                                                              | \$ _____ |
| D.                   | All income taxes Paid or Accrued .....                                                                                                           | \$ _____ | L.                | Income from Patents and Copyrights .....                                                                                                                              | \$ _____ |
| E.                   | Withdrawals by Owners or Payment to partners.....                                                                                                | \$ _____ | M.                | Other income exempt from Mount Vernon income Tax (explain) .....                                                                                                      | \$ _____ |
| F.                   | Contributions to Self Employment or by an employee to a Retirement or Annuity Plan ..                                                            | \$ _____ |                   |                                                                                                                                                                       |          |
| G.                   | Other Deductions Not Allowable (explain) ..                                                                                                      | \$ _____ |                   |                                                                                                                                                                       |          |
|                      |                                                                                                                                                  |          |                   |                                                                                                                                                                       |          |
| H.                   | Total Additions .....                                                                                                                            | \$ _____ | N.                | Total Deductions .....                                                                                                                                                | \$ _____ |

## SCHEDULE Y - BUSINESS APPORTIONMENT FORMULA

|         | A. LOCATED EVERYWHERE                                                                                  | B. LOCATED IN MOUNT VERNON | C. PERCENTAGE (B/A) |
|---------|--------------------------------------------------------------------------------------------------------|----------------------------|---------------------|
| STEP 1. | Average Original cost of Real & Tangible Personal Property .....                                       | _____                      | _____               |
|         | Gross Amount Rentals Paid Multiplied by 8 .....                                                        | _____                      | _____               |
|         | TOTAL STEP 1 .....                                                                                     | _____                      | _____ %             |
| STEP 2. | Gross Receipts from Sales Made and/or Work or Services Performed..                                     | _____                      | _____ %             |
| STEP 3. | WAGES, SALARIES, ETC. PAID.....                                                                        | _____                      | _____ %             |
|         | 4. Total Percentages .....                                                                             | _____                      | _____ %             |
|         | 5. Average Percentage (Divide Total Percentages by number of Percentages Used) (CARRY TO LINE 4) ..... | _____                      | _____ %             |

## SCHEDULE Y-1 - RECONCILIATION TO WITHHOLDING RECONCILIATION

|                                                                                                      |          |
|------------------------------------------------------------------------------------------------------|----------|
| 1. Total wages allocated to Mount Vernon (from Schedule Y, Line 3B) .....                            | \$ _____ |
| 2. Total wages shown on Mount Vernon Withholding Reconciliation (from W-2 Reconciliation form) ..... | \$ _____ |

Please explain any difference between Line 1 and Line 2: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_