

Invitation to Bid

Sealed proposals for **MOUNT VERNON MUNICIPAL CENTER RENOVATION 2511301** will be received by the City of Mount Vernon at the office of the Safety-Service Director, 40 Public Square, Mount Vernon, Ohio, 43050, until 11:15 am local time, **March 26, 2026**, and then at said office publicly opened and read aloud.

Bids shall be sealed and marked on the outside envelope as bid for **MOUNT VERNON MUNICIPAL CENTER RENOVATION 2511301** and mailed or delivered to Tanner Salyers, Safety-Service Director, City of Mount Vernon, Ohio, 40 Public Square, Mount Vernon, Ohio, 43050.

This project encompasses renovation of the existing building located at 236 S Main St. Renovation includes demolition and erection of both structural and partition walls to create new office space, constructing restroom and break room facilities, electrical improvements, and HVAC improvements as indicated in the drawings and specifications. Questions regarding the work should be directed to the City Engineer at 740-393-9528.

Plans, specifications and bid forms may be and obtained at the **City Engineering Department** upon payment of **\$30.00** for each set. Checks shall be made payable to City of Mount Vernon, Ohio and all documents become the property of the prospective bidder, with no portion of the payment being refunded. The Bidding Document Package must be purchased from the above-mentioned location to be considered a plan holder, receive addenda, and be eligible to bid on the project.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. The Owner intends and requires that this project be substantially complete by **December 30, 2026** and ready for final payment by **January 15, 2027**.

Each proposal must be accompanied by a bid guaranty in the amount of ten (10) percent of the bid. Said guaranty may be in the form of a bid bond, bid guaranty and contract bond, a certified check or cashier's check or a letter of credit. Bid guarantees must meet the requirements of Section 153.54 of the Ohio Revised Code.

All contractors and subcontractors involved with the project will, to the extent practicable use Ohio Products, materials, services, and labor in the implementation of this project. Additionally, contractor compliance with the equal opportunity requirements of Ohio Administrative Code Chapter 123, the Governor's Executive Order of 1972, and Governor's Executive Order 84-9 shall be required.

This is a prevailing wage project and is subject to the requirements of Ohio Department of Commerce Wage and Hour Division and Chapter 4115 of the Ohio Revised Code.

The City reserves the right to reject any and all bids and to waive any informalities.

Tanner Salyers
Safety-Service Director

Publication dates: February 28, 2026 via City Website & Knox News Weekly